

Correction of the 2013, 2014, and 2015 Personal Property Taxable Values Used for Personal Property Tax Reimbursement Calculations

Issued under the authority of Public Act 86 of 2014, as amended (MCL 123.1358(5)(a)).

See instructions on page 3.

PART 1: MUNICIPALITY INFORMATION						
Name of Municipality				County Name		
Municipality Type (County, City, Village, Township, Local Authority, School District, ISD, Community College, Library, Other)					Municipality Code	
PART 2: CORRECTION OF THE 2013, 2014, AND 2015 PERSONAL PROPERTY TAXABLE VALUES AS REPORTED BY THE COUNTY EQUALIZATION DIRECTOR IN CALENDAR YEAR 2015						
<i>Note: The taxable value of commercial personal property and industrial personal property must be the taxable value as of June 20, 2015.</i>						
	Commercial Personal Property Taxable Value	Industrial Personal Property Taxable Value	IFT New Facility Personal Property on Land that is Classified as Commercial Real 1/2 Taxable Value	IFT New Facility Personal Property on Land that is Classified as Industrial Real 1/2 Taxable Value	IFT Replacement/ Rehabilitation Personal Property Taxable Value	Total Taxable Value
1. Current 2013 Taxable Value as Reported in Calendar Year 2015.						
2. Corrected 2013 Taxable Value as Reported in Calendar Year 2015.						
3. Current 2014 Taxable Value as Reported in Calendar Year 2015.						
4. Corrected 2014 Taxable Value as Reported in Calendar Year 2015.						
5. Current 2015 Taxable Value as Reported in Calendar Year 2015.						
6. Corrected 2015 Taxable Value as Reported in Calendar Year 2015.						
PART 3: MUNICIPALITY CERTIFICATION						
<i>In accordance with Public Act 86 of 2014, as amended, the undersigned hereby certifies to the County Equalization Director that the information provided above is accurate and documentation to substantiate the information has been attached to this form.</i>						
Printed Name (Contact for Municipality Identified in Part 1)				Signature		
Telephone Number		E-mail Address			Date	
PART 4: COUNTY EQUALIZATION CERTIFICATION						
<i>In accordance with Public Act 86 of 2014, as amended, the undersigned hereby certifies that the information has been reviewed for reasonableness and submits to the Michigan Department of Treasury this form and documentation to substantiate the information contained on this form.</i>						
Printed Name (County Equalization Director)				Signature		
Telephone Number		E-mail Address			Date	

For the municipality identified in Part 1, return a completed and signed form along with substantiating documentation to the County Equalization Director by **November 30, 2021**.

For the County Equalization Director, return a completed and signed form along with substantiating documentation to **TreasORTAPPT@michigan.gov** by **December 30, 2021**.

If you are unable to submit via e-mail, fax to 517-335-3298, or mail the completed form to:

Michigan Department of Treasury, Revenue Sharing and Grants Division, PO Box 30722, Lansing MI 48909

If you have questions, call 517-335-7484.

PART 5: OPTIONAL WORKSHEET TO REPORT PARCEL LEVEL CORRECTIONS TO THE 2013, 2014, AND 2015 PERSONAL PROPERTY TAXABLE VALUES AS REPORTED BY THE COUNTY EQUALIZATION DIRECTOR IN CALENDAR YEAR 2015

Note: The taxable value of commercial personal property and industrial personal property must be the taxable value as of June 20, 2015.

Add additional sheets, as needed.

	Parcel Number(s)	School District Code	Tax Year	Current Personal Property Classification	Corrected Personal Property Classification	Current Taxable Value	Corrected Taxable Value	Change in Taxable Value
1								
2								
3								
4								
5								
6								
7								
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11								
12								
13								
14								

Instructions for Correction of the 2013, 2014, and 2015 Personal Property Taxable Values Used for Personal Property Tax Reimbursement Calculations (Form 5612)

Purpose of This Form

The Local Community Stabilization Authority Act (LCSA Act), 2014 Public Act 86, as amended, requires **municipalities** to notify the county equalization director, **by November 30, 2021**, of any error(s) identified in the 2013, 2014, and 2015 commercial personal property and industrial personal property taxable values, as reported by the county equalization director in calendar year 2015 and used in the calculation of the small taxpayer exemption loss, by providing substantiating documentation to support the corrected value.

The LCSA Act requires the **county equalization director** to review all reported inaccurate commercial personal property and industrial personal property taxable values and determine all municipalities affected by the inaccurate commercial personal property and industrial personal property taxable values. Additionally, if the county equalization director identifies an inaccurate commercial personal property or industrial personal property taxable value, the county equalization director shall determine all municipalities affected by the inaccurate taxable value. The county equalization director is required to notify the Michigan Department of Treasury, **by December 30, 2021**, of any corrections to the 2013, 2014, and 2015 commercial personal property and industrial personal property taxable values, for each affected municipality, and to provide substantiating documentation to support the corrected values.

Upon the Michigan Department of Treasury's review of the substantiating documentation and verification of the error(s), the Michigan Department of Treasury shall correct the 2013, 2014, and 2015 commercial personal property and industrial personal property taxable values and calculate the small taxpayer exemption loss using the corrected taxable values.

For notifications of any corrections received by December 30, 2021, the Michigan Department of Treasury shall calculate the amount of the underpayment or overpayment for the 2021 personal property tax reimbursement in accordance with section 17(5) of the LCSA Act, MCL 123.1357(5). The amount of the underpayment or overpayment to the municipality for calendar year 2021 shall be added to the May 2022 personal property tax reimbursement. A net overpayment exceeding \$10,000 will be billed to the municipality by the Local Community Stabilization Authority. The municipality will repay the amount of the overpayment exceeding \$10,000 in three equal annual amounts (unless repaid sooner).

Definitions

“Commercial personal property” means personal property classified as commercial personal property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c and personal property subject to the industrial facilities tax under section 14(1) or (4) of 1974 PA 198, MCL 207.564, that is sited on land classified as commercial real property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c. Commercial personal property does not

include personal property that after 2012 was classified in the municipality where it is currently located as real property or utility personal property (MCL 123.1345(e)).

“Industrial personal property” means personal property classified as industrial personal property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c and personal property subject to the industrial facilities tax under section 14(1) or (4) of 1974 PA 198, MCL 207.564, that is sited on land classified as industrial real property under section 34c of the General Property Tax Act, 1893 PA 206, MCL 211.34c. Industrial personal property does not include personal property that after 2012 was classified in the municipality where it is currently located as real property or utility personal property (MCL 123.1345(o)).

“Small taxpayer exemption loss” means the greater of the following:

1. The 2013 taxable value of commercial personal property and industrial personal property minus the 2014 taxable value of commercial personal property and industrial personal property. Beginning for the 2018 calendar year, the 2013 and 2014 taxable values of commercial personal property and industrial personal property are the values reported under section 13(3) of the LCSA Act by the county equalization director in calendar year 2015. The calculation must be modified for municipality boundary changes to the extent that the boundary changes affect the property taxes levied by the municipality. For millages from which renaissance zone property is exempt, the calculation must be adjusted to exclude the taxable values of commercial personal property and industrial personal property exempt under the Michigan Renaissance Zone Act, 1996 PA 376, MCL 125.2681 to 126.2696.
2. The 2013 taxable value of commercial personal property and industrial personal property minus the 2015 taxable value of commercial personal property and industrial personal property. Beginning for calendar year 2018, the 2013 and 2015 taxable values of commercial personal property and industrial personal property are the values reported under section 13(3) of the LCSA Act by the county equalization director in calendar year 2015. The calculation must be modified for municipality boundary changes to the extent that the boundary changes affect the property taxes levied by the municipality. For millages from which renaissance zone property is exempt, the calculation must be adjusted to exclude the taxable values of commercial personal property and industrial personal property exempt under the Michigan Renaissance Zone Act, 1996 PA 376, MCL 125.2681 to 126.2696 (MCL 123.1345(z)).

“Taxable value” means the value determined under section 27a of the General Property Tax Act, 1893 PA 206, MCL 211.27a, except for real or personal property subject to the industrial facilities tax under section 14(3) or (4) of 1974 PA 198, MCL 207.564, 50% of that value determined under section 27a of the General Property Tax Act, 1893 PA 206, MCL 211.27a (MCL 123.1345(dd)).

General Instructions

This form was developed to assist municipalities in reporting inaccurate 2013, 2014, and 2015 commercial personal property and industrial personal property taxable values to the Michigan Department of Treasury. In addition to the form, the LCSA Act requires the municipality to provide documentation to substantiate the error in reporting of the taxable values used in the calculation of the small taxpayer exemption loss. If the taxable value error is related to a specific parcel, the municipality should include the parcel number and school district code with the substantiating documentation.

For each inaccurate taxable value identified by the municipality, the municipality must enter all the taxable values, broken down by classification for the taxable value year(s) being corrected. The current taxable values and the corrected taxable values must be entered by the municipality on the appropriate lines under the appropriate property classification headings. The current taxable values entered by the municipality must be obtained from the applicable taxable value report on the Michigan Department of Treasury's Web site at www.michigan.gov/pptreimbursement. The corrected taxable values entered by the municipality must be supported by attaching substantiating documentation to this form.

Substantiating documentation accepted by the Michigan Department of Treasury includes, but is not limited to, reports generated using property tax software (such as the Miscellaneous Totals Report, L-4046, and Tax Bill change reports); Board of Review minutes; Board of Review Affidavits; State Tax Commission Orders; and Michigan Tax Tribunal Judgments. For each inaccurate 2013, 2014, or 2015 personal property taxable value identified by the municipality, the date on all substantiating documentation must support that the corrected personal property taxable value entered in Part 2 of the form **was the taxable value as of June 20, 2015**.

Line-By-Line Instructions

Lines not listed are explained on the form.

Part 1: Municipality Information

Enter the municipality's name, the county in which the municipality is located, municipality type, and municipality code.

Part 2: Correction of the 2013, 2014, and 2015 Personal Property Taxable Values as Reported by the Equalization Director in Calendar Year 2015

For a correction to the 2013 personal property taxable value reported in calendar year 2015, complete Line 1 and Line 2. If there is no correction, leave the lines blank.

Line 1: Enter the current 2013 taxable values in the columns that correspond with the appropriate personal property classification. The current 2013 taxable values must be obtained from Treasury's report titled, "2013, 2014, and 2015 Personal Property Taxable Values Reported in Calendar Year 2015 (updated October 2020)," located under the heading "Taxable Values Used in the Personal Property Tax Reimbursement Calculations," on Treasury's Web site at www.michigan.gov/pptreimbursement.

Line 2: Enter the corrected 2013 taxable values in the columns that correspond with the appropriate personal property classification. **The corrected 2013 taxable values must be the taxable values as of June 20, 2015.** Attach, to this form, documentation to substantiate the taxable value(s) that were corrected.

For a correction to the 2014 personal property taxable value reported in calendar year 2015, complete Line 3 and Line 4. If there is no correction, leave the lines blank.

Line 3: Enter the current 2014 taxable values in the columns that correspond with the appropriate personal property classification. The current 2014 taxable values must be obtained from Treasury's report titled, "2013, 2014, and 2015 Personal Property Taxable Values Reported in Calendar Year 2015 (updated October 2020)," located under the heading "Taxable Values Used in the Personal Property Tax Reimbursement Calculations," on Treasury's Web site at www.michigan.gov/pptreimbursement.

Line 4: Enter the corrected 2014 taxable values in the columns that correspond with the appropriate personal property classification. **The corrected 2014 taxable values must be the taxable values as of June 20, 2015.** Attach, to this form, documentation to substantiate the taxable value(s) that were corrected.

For a correction to the 2015 personal property taxable value reported in calendar year 2015, complete Line 5 and Line 6. If there is no correction, leave the lines blank.

Line 5: Enter the current 2015 taxable values in the columns that correspond with the appropriate personal property classification. The current 2015 taxable values must be obtained from Treasury's report titled, "2013, 2014, and 2015 Personal Property Taxable Values Reported in Calendar Year 2015 (updated October 2020)," located under the heading "Taxable Values Used in the Personal Property Tax Reimbursement Calculations," on Treasury's Web site at www.michigan.gov/pptreimbursement.

Line 6: Enter the corrected 2015 taxable values in the columns that correspond with the appropriate personal property classification. **The corrected 2015 taxable values must be the taxable values as of June 20, 2015.** Attach, to this form, documentation to substantiate the taxable value(s) that were corrected.

Part 5: Optional Worksheet to Report Parcel Level Corrections to the 2013, 2014, and 2015 Personal Property Taxable Values as Reported by the County Equalization Director in Calendar Year 2015

The optional worksheet has been developed to assist municipalities in reporting to county equalization directors and the Michigan Department of Treasury inaccurate personal property taxable values related to specific parcels. If the municipality or county equalization director chooses to complete this optional worksheet, the worksheet must list the parcel number(s) of the specific parcel(s) whose taxable value is being corrected along with the personal property classification and taxable value of that parcel.

For each parcel level error identified by the municipality, enter the following information:

1. Enter the parcel number of the parcel whose taxable value is being corrected.
2. Enter the school district code for the school district associated with the parcel number.
3. Enter the tax year being corrected (i.e. 2013, 2014, or 2015).
4. Enter the current personal property classification from Treasury's report titled "2013, 2014, and 2015 Personal Property Taxable Values Reported in Calendar Year 2015 (updated October 2020)," located under the heading "Taxable Values Used in the Personal Property Tax Reimbursement Calculations," on Treasury's Web site at **www.michigan.gov/pptreimbursement**.
5. Enter the corrected personal property classification.
6. Enter the current taxable value of the parcel as it is reported in Treasury's report titled "2013, 2014, and 2015 Personal Property Taxable Values Reported in Calendar Year 2015 (updated October 2020)," located under the heading "Taxable Values Used in the Personal Property Tax Reimbursement Calculations," on Treasury's Web site at **www.michigan.gov/pptreimbursement**.
7. Enter the corrected taxable value. For purposes of the personal property tax reimbursement calculations, the taxable value of IFT new facility personal property on land that is classified as commercial real or industrial real is equal to 50% of the taxable value.
8. Enter the change in taxable value by subtracting the current taxable value from the corrected taxable value.